Investor/Nominee NED Development

In- House Training Sample Agenda

Programme Objectives

By the end of the programme, attendees should have:

1. A refresher into the legal responsibilities of a nominated NED;
2. Greater understanding around the issues of insolvency and near insolvency;
3. Knowledge of the principles of the main board sub – committees;
4. An understanding of the behavioural aspects of the role including:-
   a. board dynamics/characteristics of effective boards
   b. their personal behaviour as an NED; and
   c. the characteristics of effective NED's;
5. Insights into how to add value to boards.

Program content

08:45 **Programme Introductions**

09:00 **The Legal Requirements of Boards and Directors**
This session will consider the following:
- Refresher on Duties and responsibilities of NEDs
- Dealing with Conflicts of Interest
- Danger areas for NEDs and how to deal with them
- Dealing with potential insolvency situations

10:15 **Audit and Remuneration Committees**
This session will cover the aspects of the two main board sub –
committees, including:
- Rationale for having sub – committees
- Their respective duties
- Composition
- Other relevant topics, e.g. issues of remuneration.

10:45 **Break**

11:00 **Case Study**

11:45 **Board Dynamics/Characteristics of Effective Boards**
Typical board dynamics and characteristics of effective boards
will be discussed. Topics covered will include:
- Key roles, in particular the Chair of the board;
- Board maturity, direction, disciplines and composition

Program content

13:00	**Lunch**
13:30	**Personal Behaviour as a NED** Participants will have the opportunity through a diagnostic questionnaire to consider their preferred personal style, particularly in difficult situations, as an NED.
14:45	**Case Study**
15:15	**Break**
15:30	**Characteristics of Effective NEDs** The characteristics of effective NEDs and how they can add value will be presented and discussed.
16:30	**Characteristics of Effective NEDs Case Study: MetalForm** This case study/role play will consider issues of relative power and behaviour on the board.
16:45	**Review of Programme**